

**POLICE  
MAJOR OPERATING & SERVICE PROGRAMS  
GENERAL FUND**

<b>DIVISION/SECTION</b>	<b>PROGRAM TITLE</b>	<b>PROGRAM DESCRIPTION</b>
Office of the Chief; Chief's Office Administration (17-01-01), Legal Advisor (17-01-02), Intelligence Detail (17-01-03), 01-04), Executive Protection (17-01-05), Off-Duty Employment (17-01-06), Internal Affairs unit (17-01-07), Staff Inspections - Accreditation (17-01-12), Court Liaison (17-01-17)	Intelligence	<ul style="list-style-type: none"> <li>Collects and distributes information on organized crime, threats to public activities and major known offenders.</li> </ul>
	Public Information	<ul style="list-style-type: none"> <li>Collects and disseminates data on criminal activity to the general public, news media, and other law enforcement entities.</li> </ul>
	Executive Protection	<ul style="list-style-type: none"> <li>Provides protection to City officials and visiting dignitaries.</li> </ul>
	Internal Affairs	<ul style="list-style-type: none"> <li>Responsible for the processing and investigation of complaints against officers. Insures compliance with Accreditation standards.</li> </ul>
	Court Liaison	<ul style="list-style-type: none"> <li>Coordinates court appearances of San Antonio Police Department personnel.</li> </ul>
	Off Duty Employment	<ul style="list-style-type: none"> <li>Plans and implements security operations at designated city facilities as well as maintaining files for all work performed by officers during non-duty hours as prescribed by the contract between the City and the San Antonio Police Officer's Association</li> </ul>

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DIVISION/SECTION	PROGRAM TITLE	PROGRAM DESCRIPTION
Patrol Division, Patrol Division Administration (17-02-01), Central Patrol Section (17-02-02), South Patrol Section (17-02-04), East Patrol Division (17-02-05), Southwest Patrol (17-02-08), West Patrol (17-02-09), North Patrol (17-02-10), Downtown Foot/Bike Patrol Unit (17-02-11), SAFFE (17-03-12)	Patrol	<ul style="list-style-type: none"> <li>Responsible for patrolling and responding to all dispatched calls for the Central, South, East, North, Northwest, and West service areas of the City in a timely fashion.</li> <li>Comprises the bulk of the uniformed officer strength of the Department. Officers patrol neighborhoods 24-hours a day, year round.</li> <li>Supervises the operations of the Downtown Foot and Bike Patrol Unit to ensure the safety and security of the central business district, its residents and visitors.</li> </ul>
	Community Policing (SAFFE)	<ul style="list-style-type: none"> <li>The SAFFE (San Antonio Fear Free Environment) program anchors the Department's community policing strategy.</li> <li>SAFFE's objective is to improve the relationship between police and community by forming partnerships with residents and private sector organizations. To identify the fundamental problems in the community and establish solutions to secure neighborhoods through a problem oriented approach in determining the causes of crime and community instability from both the citizen and police perspectives. Each substation has a select number of officers assigned to their respective SAFFE Unit to perform community policing functions.</li> </ul>
	Property Crimes Investigations	<ul style="list-style-type: none"> <li>Decentralization of Detective Investigators for property crimes (burglary/robbery) crime analysis to the substations has facilitated and improved the quality of investigations and provides better service delivery to victims of these crimes. The Detective Investigators investigate all robberies and property related crimes in their respective substation areas.</li> </ul>
	School Safety	<ul style="list-style-type: none"> <li>The School Safety includes Bicycle Rodeos, Blue Santa Program and School Safety Zone coordination. Annually School Safety conducts over 500 bicycle safety presentations and over 150 bicycle rodeos across the City. In addition, this function includes evaluating the student school crossing guards at schools throughout the City and making traffic stops for school zone violations. The Blue Santa Program provides toys for underprivileged children each year at Christmas.</li> </ul>
	Crisis Response Teams	<ul style="list-style-type: none"> <li>Crisis Response Teams assist the Victims Assistance Program by providing immediate crisis intervention to victims of crime. Emphasis is placed on victims of repeat domestic violence.</li> </ul>

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<b>DIVISION/SECTION</b>	<b>PROGRAM TITLE</b>	<b>PROGRAM DESCRIPTION</b>
Resource Management Division Administration (17-03-01), Training Academy Section (17-03-02), Recruiting Section (17-03-03), Polygraph Section (17-03-04), Applicant Processing Section (17-03-05), Research & Planning Section (17-03-06), MAP Analysis Section (17-03-07), Information Services Section (17-03-08), Fleet Management Section (17-03-09), Facilities Management Section (17-03-10), Accounting (17-03-11) & Personnel Section	Resource Management	<ul style="list-style-type: none"> <li>Responsible for the development and management of the Police Dept. annual budget and coordinating control and operation of facilities and fixed assets.</li> </ul>
	Fiscal Management	<ul style="list-style-type: none"> <li>Oversees the preparation and administration of the budget; monitors expenditures, grants management, personnel deployment and determines operational policies in order to accomplish mandated public safety functions. Processes all purchase requisitions, requests for payments, leave requests, and civilian and uniform payroll.</li> </ul>
	Training Academy	<ul style="list-style-type: none"> <li>Training Academy Section is responsible for the Recruitment, Applicant Processing, and Polygraph operations for the selection of police cadet candidates in order to train them to become police officers. Conducts annual 40-hour in-service training for all police officers.</li> </ul>
	Management Accountability Program (Map)	<ul style="list-style-type: none"> <li>MAP (Management Accountability Program) Analysis Section analyzes citywide crime data and provides this information to Police management at MAP meetings. MAP was implemented in 1998 with the decentralization of property crime detectives to the six substations. One of the primary goals of MAP is increased accountability at the manager and supervisor level; managers and staff are empowered to reduce crime and fear of crime. Problem oriented and crime specific, MAP allows officers to target areas where crime is concentrated during periods of undedicated time.</li> </ul>
	Information Services	<ul style="list-style-type: none"> <li>Information Services Office oversees the procurement and development of all information technology related systems for the department, including computers and peripherals, servers, software, and mobile data systems.</li> </ul>
	Fleet Management	<ul style="list-style-type: none"> <li>Fleet Management Section is responsible for the procuring, maintenance and repair of all motor vehicles utilized by the SAPD, to include sedans, motorcycles, and utility vehicles.</li> </ul>
	Facilities Management	<ul style="list-style-type: none"> <li>Facilities Management Section oversees the daily maintenance of facilities, which includes telecommunications support, asset management, and inventory control.</li> </ul>

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Technical Services Division, Traffic Section (17-04-02) Helicopter Unit (17-04-05), Special Operations Unit (17-04-08), Bomb Squad Detail (17-04-09), K-9 Detail (17-04-10), Crisis Negotiators Detail (17-04-12), Mobil Substation (17-04-13),	Technical Services	<ul style="list-style-type: none"> <li>Supervises special operations and traffic units</li> </ul>
	Traffic Control	<ul style="list-style-type: none"> <li>Responsible for Traffic Control and DWI to include the Aggressive Driving Campaign.</li> <li>Responsible for the investigation of traffic accidents, traffic enforcement on the expressway system and major arterial streets, traffic control during special events, unusual occurrences and DWI enforcement .</li> </ul>
	Aerial Support	<ul style="list-style-type: none"> <li>Responsible for operation of the Department's Helicopter Unit including aerial photography, and surveillance. Provides aerial support with the capabilities of Forward Looking Infra Red Radar (FLIR), a downlink system providing real time video feed, support rescue operations during severe weather conditions, as well as providing assistance to other local law enforcement agencies.</li> </ul>
	Special Operations	<ul style="list-style-type: none"> <li>Responsible for the operation of the Department's Special Operations Units including S.W.A.T. Team, Bomb Squad, Hostage Negotiations Detail and K-9 Detail.</li> </ul>

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Investigations Division, Administration (17-05-01), Homicide (17-05-02), Evidence (17-05-04), Night Detective (17-05-05), Narcotics(17-05-06), Sex Crimes (17-05-07), Repeat Offenders (17-05-08), Financial Crimes Unit (17-05-10), Youth Services (17-05-13), Vehicle Crime Detail (17-05-14), Legal Asset Seizure (17-05-15), Photo Services Laboratory (17-05-16), Surveillance Detail (17-05-17), Vice (17-05-19)	Violent Crimes	<ul style="list-style-type: none"> <li>Investigates all forms of murder, assault, sex offenses, death cases, and offenses against children, kidnapping, threats, bigamy, missing persons, and resisting arrest.</li> </ul>
	Narcotics	<ul style="list-style-type: none"> <li>Responsible for enforcement of all drug laws under the Texas Controlled Substance Act , and for any necessary follow-up work on arrests of this type. The Unit works in close cooperation with the Drug Enforcement Administration, the Federal Bureau of Investigation, State and other law enforcement agencies. It also investigates City Council complaints of narcotics activity.</li> </ul>
	Vice	<ul style="list-style-type: none"> <li>Enforces state, federal, and city ordinances pertaining to prostitution, gambling, pornography, alcoholic beverages, tobacco, massage parlors, pool halls, and nuisance abatement statutes. It investigates and responds to all vice-related complaints from citizens, city officials, and district officer. Files protests on Alcoholic Beverage Commission license holders and initiates abatement suits on problem locations</li> </ul>
	Evidence Collection	<ul style="list-style-type: none"> <li>The Evidence Unit is responsible for evaluating and searching the crime scene and utilizing the proper techniques to identify, collects, preserves and documents all physical evidence.</li> </ul>
	Youth Services (Juvenile and Missing Persons)	<ul style="list-style-type: none"> <li>Youth Services investigates matters pertaining to juvenile crime and delinquency, juveniles detained for class B misdemeanors and above are processed by the unit.</li> <li>Youth Services also investigates and clears persons reported as missing.</li> </ul>
	Financial Crimes	<ul style="list-style-type: none"> <li>Responsible for the offenses of forgery, misapplication of fiduciary property, insurance fraud, holding oneself out as a lawyer, and breach of computer security (“white collar crimes”).</li> </ul>

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Support Services Division, Communications (17- 06-03)	Emergency Communications	<ul style="list-style-type: none"> <li>• Manages the City's 9-1-1 emergency response telephone number and receives all City emergency calls (Fire, Police, and EMS). Route all calls to appropriate dispatchers.</li> <li>• Dispatches all calls for police services.</li> </ul>
Support Services Division, Alarm Unit (17-06-04)	Alarm Unit	<ul style="list-style-type: none"> <li>• Responsible for maintaining records on commercial and residential alarm units in order to enforce City ordinance governing these alarms.</li> </ul>
Support Services Division, Vehicle Storage Unit (17-06- 05), Wrecker Services Contract Detail (17-06- 06)	Vehicle Storage Unit	<ul style="list-style-type: none"> <li>• Impounds and releases all wrecked, abandoned, recovered and stolen vehicles that involve police investigation.</li> </ul>
Support Services Division, School Safety (17-06-09)	School Crossing Guards	<ul style="list-style-type: none"> <li>• Provides training, supervision and patrolling of the school crossing guards and school zone areas.</li> </ul>
Support Services Division, Victims Advocacy (17- 06-16)	Victims Assistance	<ul style="list-style-type: none"> <li>• Provides counseling to victims of child sexual abuse and to children who have suffered the effects of violence in the family.</li> <li>• Provides evaluation, counseling, crisis intervention, and program planning and administrative services to the Police Department.</li> </ul>

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DIVISION/SECTION	PROGRAM TITLE	PROGRAM DESCRIPTION
Resource Management Division, Information Services Section; Texas Dept. of Public Safety Grant (17-10-27)	Department of Public Safety National and Texas Incident Based Reporting Systems (NIBORS) Grant	<ul style="list-style-type: none"> <li>• Grant from Texas Dept. of Public Safety through the U.S. Dept. of Justice, Bureau of Statistics for the period Sept. 1, 2001 through July 31, 2003.</li> <li>• Funded for the development of computer software by the Information Technology Services Dept. to implement the National and Texas Incident Based Reporting Systems.</li> <li>• To enhance the quantity and quality of crime statistics collected by the law enforcement community and to improve the methodology used for compiling and publishing the collected crime data.</li> </ul>
Resource Management Division, Research & Planning Section; U.S. Dept. of Justice Integrity Grant (17-10-29)	U.S. Dept. of Justice Office of Community Policing Services Grant (COPS) Grant	<ul style="list-style-type: none"> <li>• "Creating a Culture of Integrity" Grant from the U.S. Dept. of Justice Office of Community Policing Services for the period September 1, 2002 through Aug. 31, 2003.</li> <li>• The initiative is focused on creating a community-oriented policing environment that fosters trust and mutual respect between police and citizens.</li> <li>• A statistical analysis and interpretation of data relating to Racial Profiling and Use of Force study will be conducted.</li> </ul>
Resource Management Division (17-10-22/23, 17-10-63/64)	Office of Community Oriented Policing Services (COPS), Universal Hiring Program Grants	<ul style="list-style-type: none"> <li>• COPS provides funding up to \$75,000 per officer over three years for approved personal services expenses to hire additional police officers.</li> <li>• For each officer hired, a like number must be assigned to community policing duties.</li> <li>• The Police Department has used three of these grants to hire 30 officers. One of the grants terminated in 2002, one will end in 2003, and the third will end in 2004.</li> <li>• To date the General Fund has absorbed all police officer positions from the grants when the grants end.</li> </ul>
Resource Management Division (17-10-46)	Bureau of Justice Assistance (BJA) Local Law Enforcement Block Grant (LLEBG)	<ul style="list-style-type: none"> <li>• Annually since 1996, BJA has funded an LLEB grant.</li> <li>• Grant amounts range from \$630,000 to over a million dollars.</li> <li>• The law authorizing the grant requires that under certain circumstances the City and County must combine their grant awards and split the amount as determined locally.</li> <li>• In the first several years, splitting of the award amount was not necessary; however, since 1999, the grants have been split with 50% going to each agency.</li> <li>• Funds from the grants have been used to purchase police equipment.</li> <li>• With 2002 grant, the City and County established a joint gang task force.</li> </ul>

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Technical Services Division; Texas Department of Transportation Grants (17-10-24);	DWI Strategic Traffic Enforcement Program (STEP)	<ul style="list-style-type: none"> <li>Expands the Police Department's efforts at combating the incidence of DWI as well as DWI related accidents.</li> <li>Activity is conducted <del>with</del> by expanding and targeting DWI patrol efforts with existing officers assigned to the program on an overtime basis.</li> <li>Second year of a proposed three year grant program.</li> </ul>
Technical Services Division; Texas Department of Transportation Grants (17-10-25);	Comprehensive Commercial Motor Vehicle Strategic Traffic Enforcement Program (STEP)	<ul style="list-style-type: none"> <li>Reduce the number of commercial motor vehicle related accidents, with an emphasis on reducing fatal and injury accidents, on roadways of the City of San Antonio by strictly enforcing city ordinances and state traffic laws.</li> <li>Program is currently in its first year of a proposed three year grant program.</li> </ul>
Investigations Division, Office of National Drug Control Policy, High Intensity Drug Trafficking Area, 17-10-31	Multi-Agency Drug Courier & Apprehension Task Force	<ul style="list-style-type: none"> <li>Reduce drug trafficking in the San Antonio metropolitan area by instituting innovative narcotic enforcement investigations and the seizure of illegally obtained assets to reduce the profitability of narcotics trafficking.</li> <li>Multi-Agency Task Force consisting of Federal, State, &amp; Local law enforcement agencies</li> <li>This is the sixth year of the grant.</li> </ul>
Investigations Division, Office of National Drug Control Policy, High Intensity Drug Trafficking Area, 17-10-40	Director's Administrative Support Element	<ul style="list-style-type: none"> <li>The director's office is responsible for the overall administration and operation of the South Texas HIDTA program.</li> <li>This is the sixth year of the grant.</li> <li>The director oversees twenty-one (21) HIDTA initiatives. The initiatives cover an area from San Antonio west to Del Rio, and south to Brownsville.</li> </ul>
Investigations Division, Office of National Drug Control Policy, High Intensity Drug Trafficking Area, 17-10-44	South Texas Intelligence Center	<ul style="list-style-type: none"> <li>The center responds to inquiries from San Antonio and surrounding counties' criminal justice agencies by providing timely intelligence reports.</li> <li>The center acts as a deconfliction unit for South Texas, which is of paramount importance relative to officer safety. It is responsible for maintaining up to date information to identify potential conflicts involving officer safety and immediately notify the affected agencies.</li> <li>This is the sixth year of the grant.</li> </ul>

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Investigations Division, Automobile Theft Prevention Authority, 17-10-48	Regional Auto Crimes Team (ReACT)	<ul style="list-style-type: none"> <li>• ReACT is a multi-jurisdictional unit consisting of SAPD, Bexar County Sheriff's Office, Texas DPS, and National Insurance Crime Bureau (NICB) personnel.</li> <li>• Supervises case management and investigation of vehicle crimes committed within the San Antonio metropolitan area.</li> <li>• Responsible for proactive measures including prevention presentations, workshops, salvage inspections, and the monitoring of high theft locations throughout the metropolitan area.</li> <li>• Funds for the grant are attained through a \$1.00 surcharge to insured motorists.</li> <li>• This is the tenth year of the grant.</li> </ul>
Support Services Division; Office of the Governor, Criminal Justice Division (17- 10-49)	Crisis Assistance Team Administration (CATA)	<ul style="list-style-type: none"> <li>• Oversee the coordination of crisis intervention volunteers. Services provided include crisis intervention services to battered women and their children by a trained corps of community volunteers.</li> <li>• Two civilian positions, a Program Coordinator and an Assistant Program Coordinator will be continued and paid from grant funds.</li> <li>• Sixth year of program.</li> </ul>
Support Services Division; Office of the Governor, Criminal Justice Division (17- 10-47)	Project EASE	<ul style="list-style-type: none"> <li>• Project EASE will use professional contractors, supervised and administered by current Victims Advocacy Section staff, to provide services to victims of violent crime who are deaf.</li> <li>• FY 2003 is the first year of program.</li> </ul>